

# The National Writing Project in Alaska



## **The Alaska State Writing Consortium** *Invitational Institute 2008* *Teacher Leader Application* May 3, 2008 Orientation July 14-August 1, 2008 Summer Institute (optional one-credit component Fall 2008)

### **APPLICATIONS**

Teacher leader applications are now being accepted for the Alaska State Writing Consortium 2008 Invitational Summer Institute to be held at the University of Alaska-Fairbanks. ASWC Fellows and Teacher Consultants (TC's) are encouraged to apply for this professional development experience, the heart of ASWC programming.

As part of the National Writing Project, ASWC's Invitational Institute endeavors to:

- Provide teachers, administrators, and curriculum specialists a setting in which they can demonstrate their own best practices in teaching writing;
- Assist teachers as they broaden and deepen their knowledge and skills through study of writing theory and practice;
- Nurture teacher growth by offering an opportunity to commit intensely and reflectively to the process of writing. Special focus on teacher as writer and peer review;
- Identify and prepare a corps of Teacher-Consultants who can effectively teach approaches to writing instruction to teachers in their home districts and throughout the state; and
- Collaborate and share with other teachers as part of the Alaska State Writing Consortium professional learning community.

### **SUMMER INVITATIONAL INSTITUTE SCHEDULE:**

The Summer Invitational Institute is divided into three parts: Participants will enroll in a five graduate credit course beginning with an introductory meeting on Saturday, May 3 and followed by three weeks on the UAF campus July 14- August 1. An optional, one-credit course will be held in Fall 2008. Sessions will meet from 9:00 a.m.- 5:00 p.m. on the days indicated.

### **SALARY**

The successful candidate chosen for this position will receive a salary of \$4,500, with the option of receiving an additional \$800 if he or she is chosen to teach the additional one-credit follow

up course fall 2008, plus mileage, and a housing stipend if he or she lives outside the Fairbanks area.

## DEADLINE

Completed applications must be postmarked by **February 8, 2008**. Send to **Dorothy Gray, ASWC Program Coordinator, 51910 Arness Road, Kenai, AK 99611**. A **mini-portfolio (contents described below) and three letters of recommendation must be submitted with application.**

## DATES FOR THE 2008 ASWC SUMMER INVITATIONAL INSTITUTE

February 8	Teacher Leader Applications due
February 18	Teacher Leader selected and notified
May 3	Orientation meeting, 9 a.m. – 5:00 p.m. Fairbanks
July 14-August 1	ASWC Invitational Summer Institute on UAF campus
Fall 2008	Optional one-credit follow-up course

## THE NATIONAL WRITING PROJECT (NWP)

ASWC is funded in part by the National Writing Project, a collaborative university-school staff development program to improve the teaching and learning of writing in the nation's classrooms. Begun in 1973 as the Bay Area Writing Project at the University of California at Berkeley, the National Writing Project has grown into an international network of projects reaching approximately 83,000 teachers a year in summer institutes alone.

## FUNDING AND SUPPORT

ASWC is supported in part by the University of Alaska-Southeast, the University of Alaska- Anchorage, the University of Alaska-Fairbanks, and the following school districts: Anchorage, Bering Strait, Bristol Bay, Dillingham City Schools, Fairbanks North Star, , Hoonah, Juneau, Ketchikan, Lake & Peninsula, Lower Kuskokwim, Lower Yukon, Matanuska-Susitna, Petersburg, Skagway, Southeast Island, Unalaska, and Yukon Koyukuk.

## FOR FURTHER INFORMATION, please contact:

Dorothy Gray, ASWC Program Coordinator Director, [dorothygray@alaskastatewritingconsortium.org](mailto:dorothygray@alaskastatewritingconsortium.org)  
Phone and fax: 776-5220  
Ann McKay Bryson, ASWC Board Director, [Bryson\\_ann@asdk12.org](mailto:Bryson_ann@asdk12.org), 742-4164

# 2008 Summer Invitational Institute Teacher Leader Mini-Portfolio Application

(Please type on this form or recreate on a computer.)

*In a mini-portfolio format, please provide the following information. Your application can be either mailed via U.S. mail or be sent electronically and received by February 8, 2008.*

### Part. I: General Information:

Name \_\_\_\_\_

Home Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Home Phone \_\_\_\_\_

E-mail address \_\_\_\_\_ Do you have laptop access in the summer? \_\_\_\_\_

School Name\_\_\_\_\_ School e-mail\_\_\_\_\_

School Address\_\_\_\_\_ School Phone\_\_\_\_\_

City\_\_\_\_\_ State\_\_\_\_\_ Zip\_\_\_\_\_ School Fax\_\_\_\_\_

**A. Formal Education or Resume:**

List universities or colleges attended, dates, and degrees earned.

**B. Teaching Experience:**

1. Give name and location of school, subjects taught, and dates of employment beginning with your most recent position.
2. Indicate honors, grants, publications, or other achievements you may have earned as an educator.

**C. Commitment to Professional Development**

List professional conferences and workshops related to the teaching of writing at which you have been a participant or a presenter.

**Part II: Essay**

In an attached essay of three or four paragraphs, explain why you are interested in participating in the Summer Institute and becoming an ASWC Fellow. As you write, respond to the following items as they may apply to you.

- How would you incorporate the following strands into the Invitational Institute?
  - a. Teacher as Facilitator: Modeling Teaching Demonstrations
  - b. Teacher as Researcher: Research and Best Practice
  - c. Teacher as Leader: Working with Adults
  - d. Teacher as Writer: Writing Response Groups & Writing Across the Curriculum
  - e. Technology
  - f. Assessment
- What makes you uniquely qualified to lead the Invitational Institute?
- What teaching techniques do you think you might share with other Summer Institute participants?
- What books or other influences have shaped your teaching of writing or use of writing in your content teaching?
- How would you describe yourself as a writer?

**Part III: Writing Samples**

Please include 3-5 writing samples either by your students or yourself that indicate your interest in either teaching writing or your personal interest in writing. Please remember to delete all indicators of student identity for confidentiality purposes.

**Part IV: Letters of Recommendation**

Please include three letters of recommendation, one from an administrator and two from colleagues. You may attach these to your application and essay or request that they be sent separately.

**Part V: Teacher Leader Selection Process**

One teacher leader will be selected by ASWC based on applications and resumes submitted by **February 8, 2008**. In addition to meeting the job description below the following criteria will be considered:

- Previous experience teaching ASWC institutes/courses
- Strong foundation in writing education
- Experience in teaching adults/teachers
- A variety of teaching experiences (e.g. multi-grade, diverse students, small school, large school)
- Ability to plan and deliver the NWP model
- Experience with curriculum integration
- Knowledge of the Alaska State Assessment Program, Standards and GLE's
- Minimum of five years teaching experience

#### **Teacher Leader Skills**

- Ability to integrate current research and theory
- Understanding of best practices in writing instruction
- Experience with Teacher as Writer
- Familiarity with classroom-based research
- Demonstrated knowledge of standards and assessment
- Integration of technology and writing
- Collaborative analysis of writing
- Ability to maintain and communicate enthusiasm

#### **Teacher Leader Responsibilities**

- Read, select, and discuss Institute texts/current readings
- Create an Institute syllabus, schedule, and materials list (to be approved by ASWC April 1)
- Set up a classroom learning environment prior to the Institute
- Facilitate communication with other Institute staff, guest artists, and University staff/faculty
- Teach daily Institute lessons
- Incorporate and lead, as appropriate, social events into Institute schedule
- Model writing integration across the curriculum
- Demonstrate/model varied writing assessments (e.g. conferences, rubrics)
- Respond to Institute participants' writing
- Evaluate and grade participants
- Coordinate and respond to participants' projects
- Complete and submit final Institute products, NWP reports, and all evaluations to ASWC by August 10, 2008.

#### **Part V: Compensation**

The successful candidate will have travel provided from their hometown to Anchorage and housing will be provided on campus at UAA. Salary: \$4,500 for the five-credit course. If selected to lead the optional one-credit course in October, an additional \$800 salary will be compensated plus mileage, and a housing stipend if he or she lives outside the Fairbanks area.

#### **Part V: Commitment to the Alaska State Writing Consortium**

If you are selected to lead the ASWC Invitational Institute, do you agree to work with the ASWC Board of Directors to develop the credit course proposal, follow the NWP guidelines, and prepare all of the necessary forms, evaluations, and paperwork? Will you also be responsible for future active participation in the Alaska State Writing Consortium and its professional development and in-service programs? If so, please indicate your approval by signing below:

Signature \_\_\_\_\_ Date \_\_\_\_\_

- Please indicate (circle) how you received this application: email from ASWC, ASWC course or workshop, principal's recommendation, ASWC Teacher Consultant's recommendation, ASWC website, Internet search, other.
- Completed application must be postmarked by **February 8, 2008**, to Dorothy Gray, ASWC Program Coordinator, 51910 Arness Road, Kenai, AK 99611 or via email to: [dorothygray@alaskastatewritingconsortium.org](mailto:dorothygray@alaskastatewritingconsortium.org)